



**BRANTLEY COUNTY PLANNING & BUILDING**  
**Manufactured Home Permit Application**

Move Off Permit (\$10) <input type="checkbox"/>	Nahunta Permit (\$10) <input type="checkbox"/>	Site Permit – Brantley (\$300) <input type="checkbox"/>
Name Change (\$10) <input type="checkbox"/>	Hoboken Permit (\$10) <input type="checkbox"/>	
**Previously Owned Manufactured Homes & Commercial Units Require Proof of a Habitability Inspection to issue a "Site Permit – Brantley**"		

**Buyer Information**

Name of the Buyer as it will appear on title:	Phone:
Current Address of Buyer:	
<input type="checkbox"/> Copy of Title Front & Back (pre-owned) or the Form 500 & PT 41 (New Unit) is attached	

**Seller Information**

Name of Seller: Phone:
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**Unit's Current Location**

Physical Address of Current Location of Unit:
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**Unit's Future Location**

Physical Address of where Unit will be Set-Up:
Mailing Address is Different from Physical
<input type="checkbox"/> Proof Taxes Paid on Land Attached (Paid Tax Receipt)
Map/Parcel #: Tax District:

**Landowner of Proposed New Location:**

Landowner Where Unit will be Located: Phone:
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**Unit Information**

Make	Model	Size	Model Year
New (=never titled) <input type="checkbox"/> Yes <input type="checkbox"/> No	# of Bedrooms	# of Bathrooms	Fireplace <input type="checkbox"/> Yes <input type="checkbox"/> No
Heat	Air Conditioner	Exterior Wall	Roof Covering
Serial Number(s):			Cost:\$
Unit Previously Taxed: <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, What County?	<input type="checkbox"/> Proof of Taxes Paid Attached (Paid Tax Recpt or PT 41)	

Initials of Applicant:

Trade-In Information

Was there a Trade-In Unit?	Make, Model, & Year
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Mover & Installer

Name of Mover/Installer:	
<input type="checkbox"/> Mover/Installer on File	Permit Type: <input type="checkbox"/> Blanket / <input type="checkbox"/> Single
<input type="checkbox"/> Permit on File	<input type="checkbox"/> Permit in Date & Valid GA

Habitability

Habitability Inspection Completed if Pre -Owned <input type="checkbox"/> Yes <input type="checkbox"/> N/A	Habitability Inspection # (if applicable)
Habitability Inspection Date (if applicable)	Habitability Inspection By (if applicable)

Local Requirements

<input type="checkbox"/> Address verified for or New Address assigned to Lot where Unit will be located
<input type="checkbox"/> Inspection for Septic System completed & passed or Municipal Sewer on-site
<input type="checkbox"/> Culvert Exemption Form on-file
<input type="checkbox"/> Applicant understands & verifies that the unit will be skirted with appropriate material within 45 days following set-up inspection
<input type="checkbox"/> Applicant understands & verifies that correct and verified address will be posted per current local addressing ordinance with 90 days of this application
<input type="checkbox"/> The applicant verifies and speaks for the owner if not applicant, that the Brantley County Planning & Building Office will be contacted for inspection of set-up, electrical, and final/skirt as each interval is completed. I also verify that it is understood that if a re-inspection is required that I may be liable for re-inspection form.

Authorization and Declaration of Complete & Correct Information

Signature of Planning/Building Official:	Date of Permit:	Permit
Signature of Applicant:	Date Unit will be moved on proposed site:	

**NOTE: Filing of this document will create a review of the county's value of the property. Reasonable notice is hereby provided that an onsite inspection by a member of the county appraisal staff may be required (O.C.G.A. 45-5-264.1).**

Office Use Only
<input type="checkbox"/> All required attachments are attached
<input type="checkbox"/> I received confirmation from Brantley County Health Department that permit was issued for septic or have verified that the site will use municipal sewer.
<input type="checkbox"/> Address was assigned or verified by this office
<input type="checkbox"/> Culvert Exemption Form is attached to this file
<input type="checkbox"/> Proof of Habitability Inspection is attached to this file
<input type="checkbox"/> All permits, regarding the mover and installer was verified
<input type="checkbox"/> The mover's and installer's information are current and on-file with this office
<input type="checkbox"/> This completed permit application was fax to the tax assessors office with all required information

Initials of Applicant: